

EXECUTIVE COUNCIL - PRE-AGA MEETING
17 April at MITAGS, Baltimore, USA
MINUTES OF MEETING

Agenda Item	Item Description	Action by
01	Welcome by Hans Sande, President	
	<p>The President opened the meeting at 14:00 by welcoming all present.</p> <p>In attendance:</p> <p style="padding-left: 40px;">Hans Sande, President Jef Cowan, President, Company of American Master Mariners. Willi Wittig, Deputy President Koichi Akatsuka, Vice President Fritz Ganzhorn, Vice President Jim Scorer, Secretary General Paul Owen, Assistant Secretary General</p> <p>Apologies were received from Marcos Castro, Vice President, who was delayed en-route.</p> <p>Unable to attend ExCo:</p> <p style="padding-left: 40px;">Marcel van den Broek, Vice President Jorgen Loren, Vice President Dominique Perrot, Vice President Calvin Hunziker, Vice President</p>	
08	Annual General Assembly	
	<p>The meeting went through the AGA Agenda, item by item to confirm speakers and subjects. In particular it was noted that:</p> <p>Regarding introduction of speakers, Jim said that he and Paul would prepare some biographical notes before the AGA commences.</p> <p>Agenda Item 14 – the speaker had withdrawn so it was proposed to present the Strategic Plan which would be done by Jim Scorer. [<i>Post meeting note: Mark Dickinson agreed to give a presentation on the MLC in this slot</i>].</p> <p>Agenda Item 11 – was confirmed as a new password system for our website. Jim explained the reasons for this, in particular to add the ability to restrict access to certain areas of information by non-members.</p> <p>Agenda Item 5: New IFSMA Promotional video, one example available for presentation. Feedback will be requested.</p> <p>Agenda Item 18 – Regarding last year’s accounts, there was a discussion concerning the outstanding amount owed by the Philippine Associations and the way forward was agreed. [<i>Post meeting note, AMOSUP have now paid their outstanding subscription</i>]. Jim mentioned the £75,000 investments which are our reserves.</p> <p>Agenda Item 19 – Paul circulated the proposed budget for discussion and agreement. It was agreed that the expenditure budget for Media would be increased from £200 to £2,000, this requires a consequential amendment of the total expenditure figure from £89,694 to £91,494.</p>	

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Agenda Item 20 - Jim said that if the AGA approves the Statutes and Bye-Laws changes for additional membership categories then we should be able to hire someone for initially one year with one of his major tasks to recruit new Industrial and Associate members. Willi noted that he was in a tricky situation as his association was not in favour of these additional membership categories and his President had written to IFSMA informing of such disagreement, he noted there were other options such as increasing membership and added that we should not assume there was only one option, there was therefore a risk that VDKS might withdraw from IFSMA. Jim answered that he would welcome alternative solutions. There was considerable further discussion on this membership subject. Jim said if this goes ahead he will ask ExCo for suggestions as to who to approach for membership.

Agenda Item 25

Willi announced that he would welcome the opportunity to make an announcement asking the AGA to support Honorary IFSMA membership being offered to Kitak LIM, Secretary General of IMO.

Calvin would present the revision of the IFSMA Resolutions in a convenient slot.

AGA - Other Matters

Jef Cowan, President of CAMM, joined the meeting. Jim briefed Jef on what had been discussed and agreed so far.

Jef agreed that representation at IMO was valuable, Jim added that it was almost a full-time job on its own and that our standing at IMO is very high.

There followed further discussions on matters of mutual interest, e.g. contacts with IMO members, shore leave in US ports with or without a visa and ship clearance, insurance for Shipmasters, recruitment, ship's budget and essential supplies.

Jef was invited to brief ExCo of the arrangements for events during the next few days. He took the meeting through these arrangements and answered any questions. The arrangements generally remained as previously advised and as published.

Agenda Item 23 - Hans said the Strategic Plan for presentation to the AGA as prepared by Jim met our requirements, Willi concurred and thanked the Secretariat for the production of a straight forward document. Jim mentioned there was the question of whether to include the summary at the end. Fritz said he now thought it could remain. Jim agreed to prepare a presentation for the AGA, highlighting the 5 key challenges. Hans drew attention to the Vision Statement and suggested a minor change which was agreed. Jim pointed out that the 5 key challenges, having been agreed last year, the document presented to the AGA was a statement of how the key challenges would be achieved for the next five years. Jim added that it will be difficult to achieve without the appropriate number of staff.

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	Agenda Item 21 - Considering future AGAs, next year Argentina, then in 2019 possibly in India with an extended conference format, subject to agreement by the AGA. Willi stated that it takes two years to properly organise a conference. Hans said we should look at the calendar to see what else is happening in the chosen area for a future AGA to coordinate dates with other relevant events.	
02	Adoption of the last ExCo Minutes	
	Not considered, carried forward to next ExCo meeting	
03	Matters arising from item 2	
	Not considered, carried forward to next ExCo meeting	
04	Report by Secretary General	
	Incorporated into item 8	
05	Report by Hon Treasurer	
	Incorporated into item 8	
06	Administrative Matters	
	Incorporated into item 8	
07	Membership	
	Incorporated into item 8	
09	IMO/ILO Matters	
	Incorporated into item 8	
10	Strategic Review	
	Incorporated into item 8	
11	Date, Time and location for Post AGA ExCo meeting	
	Not set	
12	Any Other Business	
	Willi mentioned his intention to call a meeting of the IMO Maritime Ambassadors who might be present, Jef informed that he was welcome to utilise the main meeting room after the day's events were completed.	
13	Close of meeting	
	There being no further business, the meeting was closed at 16:10.	